

Loan #: _____
Product: _____
Rate: _____
DPA %: _____



CLOSING COMPLIANCE CHECKLIST

ISSUER Oklahoma Housing Finance Agency

Originating Lender: _____

Contact Person _____

E-Mail: _____ Telephone #: _____

Mortgagor(s): _____

File Folder:

- _____ * Closing Disclosure on the First Mortgage Loan (executed by borrower(s))
- _____ * OHFA DPA Second Lien Letter – DJ (executed by borrower(s))
- _____ * OHFA HSP Enhanced DPA Letter (Housing Stability Program Loans **ONLY**)
- _____ * OHFA Mortgagor's Closing Certification, Reaffirmation of Parts 1-3 (executed by borrower(s))
- _____ * OHFA Partial Exemption Disclosure (PED) (executed by borrower(s))
- _____ * OHFA Subordinate Mortgage (executed by borrower(s))
- _____ * OHFA Promissory Note (executed by borrower(s))
- _____ * OHFA HSP Declaration of Restrictive Covenant (Deed Restriction)
(Housing Stability Program Loans **ONLY**)
- _____ Mortgagor Affidavit & Certification - Part 5, Reaffirmation of Mortgagor (executed by borrower(s))
- _____ Tax-Exempt Financing Rider (executed by borrower(s) and recorded with the first mortgage)
- _____ Notice of Potential Recapture Tax – Part II (executed by borrower(s))

*** Copies of these documents are required to be provided within 5 business days of closing.**

DON'T FORGET TO SEND YOUR NOTIFICATION EMAIL TO OHFARATELOCK@OHFA.ORG THAT YOU HAVE UPLOADED THESE DOCUMENTS FOR REVIEW.