

Oklahoma Housing Finance Agency
HOME Investment Partnerships Program
Annual Performance Report (APR)

Contract Number	Contractor	Contact Person
Contract Period	Report Period	Telephone Number

Program Income

Enter the following program income amounts for the reporting period. Attach a log to support the amount of program income received. The log should include the activity #, activity address, contract status (open or closed) principle received, interest received, outstanding loan amount, total program income received to date, and projected program income for the next 12 months. The program income expended amount should be supported by an attached log that shows the activity address, activity number, contract number, contract status, type of loan, and type of activity.

Balance on hand at beginning of reporting period:	Amount received during reporting period:	Total Amount Expended During reporting period:	Amount expended for Tenant Based Rental Assistance:	Balance on Hand at end of reporting period:

How Much Program Income is anticipated for April 200__ through March 200__? _____ .

Contracts with Construction/Rehabilitation Firms and Administrative Consultants

In the first table below, indicate the number of contracts and amount paid to construction or rehabilitation firms and administrative consultants during the reporting period. The number and amounts by race must sum to the total. The second table is an analysis of the contracts for rehabilitation or administration by gender. The “Total number of contracts for rehab. or admin” should be the same on both tables. Sub-contractors are lower tier contracts under the general contractor, for example, electrical or plumbing.

		Ethnicity of Rehabilitation Contractors or Consultant Firm Owners				
	Total number of contracts for rehab or admin.	Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	White Non-Hispanic
Number of contracts for rehab or admin.						
Dollar Amount of contracts for rehab or admin.						
Number of Sub-Contracts for rehab or admin.						
Dollar amount of Sub-Contracts for rehab or admin.						

Gender of Rehabilitation Contractor or Consultant Firm Owner

	Total number of contracts for rehab or admin.	Women Business Enterprises (WBE)	Male			
Number of contracts for rehab or admin.						
Dollar Amount of contracts for rehab or admin						
Number of Sub-Contracts for rehab or admin						
Dollar amount of Sub-Contracts for rehab or admin.						

Minority Owners of Rental Property

In the table below, indicate the number of HOME assisted **rental property** owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

		Minority Property Owners				
	Total	Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	White Non-Hispanic
Number						
Dollar Amount						

Relocation and Real Property Acquisition

Indicate the number of persons displaced the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	Number	Cost
Parcels Acquired		
Businesses Displaced		
Nonprofit Organizations Displaced		
Households Temporarily Relocated, not Displaced		

		Displaced Households				
Households Displaced	Total	Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	White Non-Hispanic
Households Displaced: Number						
Households Displaced: Cost						

Narrative Questions

- 1. Private Sector Participation. Provide an analysis of your efforts to maximize participation by the Private sector.

- 2. Affirmative Marketing. Provide an assessment of the effectiveness of the affirmative marketing program. (Applies to rental and homebuyer projects containing 5 or more HOME-assisted housing units.)

- 3. Minority Outreach. Provide an assessment of the effectiveness of the minority outreach program including:

- A. An analysis of participation by minorities and women and entities owned by minorities and women in the HOME program.

- B. A statement of action planned to improve performance in the use of minority and women owned business, where appropriate.

- 4 Tenant Assistance/Relocation: A description of the steps taken to:

- A. Minimize displacement as a result of a project assisted under the HOME program.

- B. Identify in a timely manner all persons who occupy the site of a project assisted under the HOME program.

- C. Determine whether or not they will be required to move permanently as a result of the project.

- D. Ensure the issuance of timely information notices to them. Identify the entity issuing notices in connection with projects carried out by a third party (e.g., private-owner rehabilitation).

- E. The cause of any displacement (i.e., acquisition, rehabilitation) of households, businesses and nonprofit organizations, that occurred during the reporting period. Was the financial assistance at Uniform Relocation Act levels or at the levels provided under an optional relocation policy (if the latter, attach a copy of the optional policies).
