

OKLAHOMA HOUSING FINANCE AGENCY
Rent Increase Request Form – One Address Per Request Form Only

I, _____, request a rent increase for my rental unit
PRINT Name of Landlord, Complex or Management Co.

located at _____
Unit Address Apt # City Zip Code

Occupied by _____
Tenant's Full Legal Name

Current rent: \$ _____ New rent: \$ _____ Proposed Effective Date: _____

Please state the reason for the rent increase: _____

Has the Responsibility of the Utilities and/or Appliances Changed since contract signing? YES or NO

- OHFA will not approve a rent increase where the proposed effective date is during the initial term of the contract or during the term of a renewed lease. **(If the landlord offers the tenant a new lease and the tenant accepts, the landlord must send OHFA a copy of the new signed lease.)**
- OHFA must receive the rent increase request at least 60 days in advance of the proposed effective date.
- OHFA will not process a rent increase request received more than 120 days in advance of the proposed effective date.

Landlord Signature _____ Date ____/____/____

Phone # _____ Email Address: _____

Unit Information (ALL INFORMATION MUST BE COMPLETED -- Circle all that applies)

Type of Unit: House / Apartment / Mobile Home / Duplex / Townhouse / Condo / Triplex / 4 Plex / 5 Plex
Flat or Stacked

Year Built: _____ **Square Footage:** _____

Number of Bedrooms: 0 1 2 3 4 5 6 **Number of Bathrooms** 1 1.5 2 2.5 3

Parking Provided: 1 Car Garage 2 Car Garage 1 Carport 2 Carport Driveway Unassigned Open Street None

Appliances Provided by OWNER: Garbage Disposal Stove Dishwasher Microwave Refrigerator
Washer Dryer Washer Dryer Hookups

Utilities Paid by Owner: Gas Electric Propane Water Sewer Trash

Utilities Paid by Tenant: Gas Electric Propane Water Sewer Trash

Air Conditioning: Central Window/Wall Unit Chiller None

Type of Heating: Central Window/Wall Unit Boiler Baseboard Floor Furnace Heat Pump

Other: Onsite Laundry Lawn Care Pest Control Ceiling Fans Fenced Yard Gated Community Pool Cable Security System Balcony Equipped for: Hearing/Sight Impaired Mobility Accessible Unit 55+ (Age Restricted)

Missing, inaccurate, or incomplete information may cause processing delays. Ensure data is accurate and complete.

Please mail completed form to: Oklahoma Housing Finance Agency – Rent Increase Request
P.O. Box 26720 Oklahoma City, OK 73126-0720