

VERIFICATION FORMS CHECKLIST

Due Date: _____

Initial Certification: _____

Annual Certification: _____

Name(s) of Applicant/Tenant: _____

Address: _____

| Source | | Date Sent | | Second Notice Sent | | Date Received | | Date Called |
|---|--|-----------|--|--------------------|--|---------------|--|-------------|
| | | | | | | | | |
| Employment Verification | | | | | | | | |
| Cert of Zero Income | | | | | | | | |
| Documentation of Phone Verif | | | | | | | | |
| Asset Verification | | | | | | | | |
| Certificate of Deposit | | | | | | | | |
| Income Verif for HH with Section 8 | | | | | | | | |
| Monetary Contribution | | | | | | | | |
| DHS Verification | | | | | | | | |
| Workman's Compensation | | | | | | | | |
| Self Employment | | | | | | | | |
| Real Estate Property | | | | | | | | |
| Unemployment Benefits | | | | | | | | |
| Child Support / Alimony | | | | | | | | |
| Military Employment | | | | | | | | |
| Social Security | | | | | | | | |
| Veterans Administration | | | | | | | | |
| Retirement (Pension) | | | | | | | | |
| Student Verification | | | | | | | | |
| Student Financial Aid Verification | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |