

RECERTIFICATION APPLICATION

The information collected below will be used to determine whether you qualify as a tenant. It will not be disclosed without your consent except to your employer's for verification of income and employment and to financial institutions for verification of assets, and as required and permitted by law.

| | | |
|--|---------------------|---------------------------|
| 1. Applicants Name | Social Security No. | Home Phone () |
| 2. Present Address | City | State Zip Code |
| 3. Names of other persons in household | | |
| 4. Name and Address of employer | Type of Business | Self-Employed ? Yes No |
| 5. Business Phone number | Position/Title | No. of Yrs on Job |

| | | |
|---------------------------------|---------------------|---------------------------|
| 1. Co-Applicants Name | Social Security No. | Home Phone () |
| 2. Name and address of employer | Type of Business | Self-Employed ? Yes No |
| 3. Business phone number | Position/Title | No. of Yrs on Job |

List the head of your household and all members who live in your home. Give the relationship of each family member to the head.

| | Full Name | Relation | DOB | Social Security # | FT Student Yes / No |
|-----|-----------|----------|-----|-------------------|------------------------|
| HOH | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | | | | | |
| 8 | | | | | |
| 9 | | | | | |
| 10 | | | | | |

Does anyone live with you now that is not listed above? Yes No
 Does anyone plan to live with you in the future who is not listed? Yes No
 Please explain if you answer "Yes" to either question above.

Have any of your household members ever been convicted of a felony? Yes No
 Are all household members full-time students? Yes No

If you answered Yes to the above question does the household meet one of the following exceptions?

- 1. Married and filing a joint tax return.
- 2. Single parent(s) with minor child(ren) and both the parent(s) and the child(ren) are not a dependent of a third party.
- 3. At least one member of the household receives assistance under Title IV of the Social Security Act (i.e AFDC or TANF assistance)
- 4. At least one member of the household is enrolled in a job training program receiving assistance under the Job Training Partnership Act, or similar federal, state, or local laws.

ANNUAL INCOME

| Source | Applicant | Co-App | other HH members 18 or older | Total |
|---|-----------|--------|---------------------------------|-------|
| Salary | | | | |
| Overtime Pay | | | | |
| Commissions | | | | |
| Fees | | | | |
| Tips | | | | |
| Bonuses | | | | |
| Interest and/or Dividends | | | | |
| Net Income from Business | | | | |
| Net Rental Income | | | | |
| Social Security, Pensions, Retirement Funds, etc. Received Periodically | | | | |
| Unemployment Benefits | | | | |
| Workers Compensation | | | | |
| Alimony, Child Support | | | | |
| Welfare Payments | | | | |
| Other: | | | | |

TOTAL: _____

| Assets | Cash Value | Income from Assets | Bank Name | Account Number |
|------------------|------------|--------------------|-----------|----------------|
| Cash on Hand | \$ | NA | NA | NA |
| | \$ | NA | NA | NA |
| Checking Account | \$ | \$ | | |
| | \$ | \$ | | |
| Savings | \$ | \$ | | |
| | \$ | \$ | | |
| Credit Union | \$ | \$ | | |
| | \$ | \$ | | |
| Stocks/Bonds | \$ | \$ | | |
| Other: | \$ | \$ | | |

Have you disposed of any assets for less than fair market value in the past 2 years? YES or NO

| | |
|--------------------------|--------------|
| Emergency Contact Person | Phone Number |
|--------------------------|--------------|

| Vehicle(s) Year, Make, and Model | Color | Vehicle(s) Tag #(s) |
|----------------------------------|-------|---------------------|
| | | |

The information provided is true and complete to the best of my knowledge and belief. I/We consent to the disclosure of income and financial information from my/our employer and financial references for purposes of income and asset verification related to my/our application for tenancy.

Resident

Date

Resident

Date

Resident

Date

Resident

Date