

Oklahoma Housing Finance Agency
Home Investment Partnerships Program
Multi- Family/Rental Activity
Annual Report

The Multi-family/Rental Activity Annual Report must be submitted to OHFA/HOME Department by May 15th each year until the affordability period is exhausted.

OHFA Contractor _____

Contact Person		Telephone #	
OHFA Contract #		Activity #	
Activity Address			

Affordability Period

Amount HOME Expenditure Per Unit	Required Period	Affordability	Current Affordability Year

Date of Last OHFA On-site Monitoring	
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Units

Date Activity was placed in service:

# Units in Activity		# HOME Units	
# Units High Rent		# Units Low Rents	
# Handicap accessible units			

Profit/Loss Statement (from most recent agency/company financial statement)

Date of Financial Statement:

Income and Expenses	Amount
Gross Rents Received	
Total Expenses	
Annual Profit/(Loss)	
Vacancy Rate (Annual)	

Briefly explain the uses of profits.

Are maintenance reserves being accumulated? Please Explain.

Briefly explain the source of funds used to offset losses.

Annual Rent Calculation and Tenant Income Certification

Unit #	Gross Rent	Utility Allowance	Net Rent	Date Rent Established	Tenant Gross Income	% of Area Median	Date of Last Income Certification

(Attach additional pages as needed)

Certification

I certify that the HOME property standards have been maintained and that the information submitted in this report is true and accurate to the best of my knowledge.

Signature of Authorized Official

Date